

	XBRL Excel Utility			
1.	<u>Overview</u>			
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5.	Fill up the data in excel utility			

### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to NSE Listing Center Website (www.listing.bseindia.com).

### 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from NSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

	3. Index	
1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD

5	Meeting of Committees	Annexure I - Meeting of Committees
6	Related Party Transaction	Annexure I - Related Party Transaction
7	Affirmation	Annexure I - Affirmation
8	Website	Annexure II - Website
9	Annual Affirmation	Annexure II - Annual Affirmation
10	Annual Affirmation Continue	Annexure II -Annual Affirmation Continue
11	Annexure III	Annexure III
12	Annexure III Affirmations	Half yearly Affirmations
13	Additional Half yearly Disclosure	Additional Half Yearly Disc
14	Details of Cyber security incidence	Cyber security incidence
15	Signatory Details	Signatory Details

# 5. Steps for Filing Corporate Governance Report

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.

- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to NSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to NSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

## 6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes

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Validate

General information abo	ut company			
Scrip code	539872			
NSE Symbol	BAJAJHCARE			
MSEI Symbol	NOTLISTED			
ISIN	INE411U01027			
Name of the entity	Bajaj Healthcare Limited			
Date of start of financial year	01-04-2023			
Date of end of financial year	31-03-2024			
Reporting Quarter	Quarterly			
Date of Report	31-12-2023			
Risk management committee	Applicable			
Market Capitalisation as per immediate previous Financial Year	Top 1000 listed entities			

Enter the quarter ended date only

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											Annexure	I .												
										Annexun	e I to be submitted by liste	d entity on quarterly basi	s											
											I. Composition of Boar	d of Directors												
		Disclosure of no	tes on compositio	on of board of directors explanatory	Add Notes																			
			Whether the list	ed entity has a Regular Chairperson	n Yes																			
			Whether	Chairperson is related to MD or CEC	O Yes				Disqualification of D	rectors under section 164 of the	Companies Act, 2013													
Title Sr (Mr.)		PAN	DIN	Category 1 of directors	Category 2 of directors	Category 2 of directors	Cute of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re- appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of	No of Independent Directomhip in listed entities including this listed entity (with reference to proviso to regulation 17A(1) & 17A(2)	Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26/3) of Listing	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DRN
Add	Delete																							
1 Mr	Sajankumar Rameshwarlal Bajaj	ADOPS0559Q	00225950	Executive Director	Chairperson	MD	09-11-1959	No				Active	NA.		01-04-2002	01-04-2023			1	0	۰		ı T	
2 Mr	Anil Champalal Jain	ADVF17000Q	00226137	Executive Director	Not Applicable	MD	07-10-1974	No				Active	NA.		15-00-2004	01-04-2023			1	0				
a Mr	Chananjay Sabaji Hatle	AADPHG173N	00226390	Executive Director	Not Applicable		25-03-1971	No				Active	NA.		01-04-2005	01-04-2023			1	0			1	
4 Ms	Namrata Sajankumar Bajaj	AJPPROXISSM	05327071	Executive Director	Not Applicable		07-07-1985	No				Active	NA.		11-00-2013	01-04-2023			1	0			i	
S Mr	Rupesh Hanumant Nikam	AGIPNE719I	07007815	Executive Director	Not Applicable		12-11-1983	No				Active	NA.		01-11-2014	01-04-2023			1	0				
6 Mr	Pakshal Anil Jain	BEEFHOSON	08776385	Executive Director	Not Applicable		12-04-1998	No				Active	NA.		30-06-2020	30-06-2023			1	0			1	
7 Mr	Hemant Rajaram Karnik	AFOPK3158J	07377151	Non-Executive - Independent Director	Not Applicable		13-02-1957	No				Active	NA.		08-01-2016	08-01-2021		95.24	1		2	2	1	
8 Mr	Ram Balloom Banagose	ABGPB42000	07405486	Non-Executive - Independent Director	Not Applicable		29-05-1956	No				Active	NA.		14-01-2016	14-01-2021		95.18			2		i	
0 10	Laukik Deeaak Tionis	AJOPTRIZAN	00100583	Non-Executive - Independent	Not Applicable		12-12-1986					dation.			22-04-2019	22-04-2019		FF 10	,	,			i	
20 Mr		AARPD9910M	02574325	Non-Executive - Independent Director	Not Applicable		14-04-1946	No.				Action	No.	30-10-2020	22-04-2019	22-01-2019	26-12-2023	56.10		-			i t	-
	Kelal Niken Stah	BESPM253HH	00000000	Non-Executive - Independent	Not Applicable		26-11-1991								30-06-2020	30-06-2020	20-11-2013	43.00	,					
12 Mr	Sandeep Shah	AV2P57893K	06402659	Non-Executive - Independent Director	Not Applicable		10-07-1964	No				Active	NA.		14-06-2023	14-06-2023		6.18	3	3	3	1		
See.																								No.

II. Composition of Committees
ii. Composition of Committees

Annexure 1

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6#30h##irvolito#pxw#h#n#kh#xwing#xdvin#op/#hitwo##,535#w#/hakpeh#3,535

Disclosure of notes on composition of committees explanatory

Add Notes

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Auc	dit Committee Details											
			Whether t	Yes								
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1	07377151	Hemant Rajaram Karnik	Non-Executive - Independent Director	Chairperson	08-01-2016							
2	07405486	Ram Baliram Banarase	Non-Executive - Independent Director	Member	18-04-2023							
3	07007815	Rupesh Hanumant Nikam	Executive Director	Member	01-11-2014							
4												
5												
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10												

#### Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Non	omination and remuneration committee											
			Whether the Nomination and remu	Yes								
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1	07405486	Ram Baliram Banarase	Non-Executive - Independent Director	Chairperson	14-01-2016							
2	07377151	Hemant Rajaram Karnik	Non-Executive - Independent Director	Member	08-01-2016							
3	08188583	Loukik Deepak Tipnis	Non-Executive - Independent Director	Member	22-04-2019							
4												
5												
6												
7												
8												
9												
10												

#### Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

St	Stakeholders Relationship Committee												
			Whether the Stakeholders Rela	Yes									
	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks						
	07377151	Hemant Rajaram Karnik	Non-Executive - Independent Director	Chairperson	08-01-2016								
	07405486	Ram Baliram Banarase	Non-Executive - Independent Director	Member	14-01-2016								

3	00226137	Anil Champalal Jain	Executive Director	Member	15-01-2004	
4						
5						
6						
7						
8						
9						
10						

Risk	Risk Management Committee									
			Whether the Risk Mana	Yes						
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks			
1	00225950	Sajankumar Rameshwarlal Bajaj	Executive Director	Chairperson	04-01-2002					
2	00226137	Anil Champalal Jain	Executive Director	Member	15-01-2004					
3	07377151	Hemant Rajaram Karnik	Non-Executive - Independent Director	Member	08-01-2016					
4										
5										
6										
7										
8										
9										
10										

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Cor	Corporate Social Responsibility Committee											
			Whether the Corporate Social Respo									
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1	00225950	Sajankumar Rameshwarlal Bajaj	Executive Director	Chairperson	04-01-2002							
2	07007815	Rupesh Hanumant Nikam	Executive Director	Member	01-11-2014							
3	07405486	Ram Baliram Banarase	Non-Executive - Independent Director	Member	14-01-2016							
4												
5												
6												
7												
8												
9												
10												

O	th	er	Com	mittee
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Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
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	Annexure 1										
Ш	Meeting of Board of Directors										
	Disclosure of notes on meeting of board of directors explanatory  Add Notes										
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*				
	Add Delete										
1	14-08-2023			Yes	12	12	6				
2	09-11-2023	86		Yes	12	11	5				
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<sup>\*</sup> to be filled in only for the current quarter meetings

	Annexure 1										
	IV. Meeting of Committees										
				Disclosure o	f notes on meeting	of committees explanatory					
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)	
1	Audit Committee	14-08-2023				Yes	3	3	2	0	
2	Audit Committee	09-11-2023	86			Yes	3	3	2	0	
3	Risk Management Committee	03-10-2023				Yes	3	3	1	0	

<sup>\*</sup> to be filled in only for the current quarter meetings



	Annexure 1							
V	. Related Party Transactions							
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.					
1	Whether prior approval of audit committee obtained	Yes						
2	Whether shareholder approval obtained for material RPT	NA						
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes						
	Disclosure of notes on related	Add Notes						
	Disclosure of notes of material transaction	Add Notes						

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Non-Confidential

Wr Details of non compliance of prior approval of audit committee obtained
Wr Details of non compliance of shareholder approval obtained for material RPT

Wr Details of non compliance of RPT entered into pursuant to omnibus approval have been reviewed by audit committee

Dis Disclosure notes on quarterly formats for compliance report on corporate governance

Disclosure of notes of material transaction with related party

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	Annexure 1							
V	VI. Affirmations							
Sr	Subject	Compliance status (Yes/No)						
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes						
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 <b>a. Audit Committee</b>	Yes						
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.  b. Nomination & remuneration committee	Yes						
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.  c. Stakeholders relationship committee	Yes						
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.  d. Risk management committee (applicable to the top 1000 listed entities)	Yes						
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes						
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes						
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes						
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes						

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#### Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	Aakash Keshari
2	Designation	Company Secretary and Compliance Officer